

The meeting was called to order at 1:00PM. Present were William Desrosiers, Chair, Member, Robert Littlefield, Member, Michael Brennan, Member, David Keene, Member, Kelly Oakes, Member.

Voted: To approve the minutes of the meetings held on November 9, 2023

Motion by David Keene, seconded by Robert Littlefield. **All voted YES.**

Voted: To accept the following for membership:

		Date of Hire	Date of Membership
Ramzi Abdulmagid	School	11/20/23	11/20/23
Amy Cloutier	School	08/28/18	11/15/23
Claudima De Oliveira	School	12/04/23	12/04/23
Eliana Fernandez Familia	School	11/20/23	11/20/23
Liam Goulette	Parking	12/04/23	11/28/23
Sedelia Hunter	School	12/18/23	12/18/23
Ashley Joyce	LHA	11/06/23	11/06/23
Diamantina Lima	Health	12/11/23	12/11/23
Anim Osmani	School	10/20/23	11/15/23
Jessie Negron Rios	School	11/13/23	11/13/23
Reem Niyazi	DPD	11/27/23	11/27/23
Maria Del Pilar Otalora	School	11/13/23	11/13/23
Patricia Reynoso	Election	11/27/23	11/27/23
Erica Robinson	School	10/30/23	10/30/23
Luis Rodriguez	School	12/04/23	12/04/23
Christopher Sullivan	DPW	12/11/23	12/11/23
Steven Tighe	LHA	10/17/23	11/27/23
James Tobin	DPD	12/11/23	12/11/23
Kiara Torres	School	10/30/23	10/30/23
Maria Villalobos	School	11/20/23	11/20/23

Motion by David Keene, seconded by Michael Brennan. **All voted YES.**

Voted: SUPERANNUATION RETIREMENTS

Ruth Fauvel	Recreation	12/09/23
Brenda O'Keefe	LHA	01/05/24
Norman Card	Inspectional	01/12/24

Motion by David Keene, seconded by Kelly Oakes. **All voted YES.**

Noted: The following injury reports were received:

		Date of Injury	Date Received
Mariem Boules	Health	10/27/23	11/14/23
Nicholas Diamantopoulos	School	11/22/23	12/05/23
Peter Gallagher	Fire	11/01/23	11/14/23
Nick Hamilton	Fire	11/06/23	11/14/23
Luz Imbacuan	School	10/31/23	11/14/23
Jason Lefebvre	Wastewater	11/01/23	11/14/23
Darlene Levesque	School	11/09/23	11/14/23
Keirsten McElhinney	School	11/14/23	12/05/23
Nicholas Mawn	Police	11/07/23	12/05/23
Michael Menzies	School	11/09/23	12/05/23
Rosina Sok	School	11/08/23	12/05/23
Ivan Villavicencio	Police	11/22/23	12/05/23
Scott Wheatley	School	11/06/23	11/14/23

Voted: To approve the following refunds:

Cindy Reyes	Refund	Resigned – School	6,819.52
Joshua Rivera	Refund	Resigned – School	1,661.10
Christos Apostolos	Refund	Deductions taken in error	146.88
Justin Bassett	Refund	Deductions taken in error	71.17
Rose Marie Bergeron	Refund	Deductions taken in error	520.78
Brandon Bernier	Refund	Deductions taken in error	283.30
Aide Colon	Refund	Deductions taken in error	14.93
Paulino Carteiro	Refund	Deductions taken in error	28.58
James Chartier	Refund	Deductions taken in error	373.34
Deborah Jean Conway	Refund	Deductions taken in error	295.38
Charles Coughlin	Refund	Deductions taken in error	524.96

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Holly Conlon	Refund	Deductions taken in error	563.94
Nadia Jasim	Refund	Deductions taken in error	278.85
Real Betty	Refund	Deductions taken in error	37.75
David Demange	Refund	Deductions taken in error	723.88
John Diamtopoulos	Refund	Deductions taken in error	315.96
Armand Dumas	Refund	Deductions taken in error	347.30
Robert Farley	Refund	Deductions taken in error	302.12
Derek Heron	Refund	Deductions taken in error	74.37
Richard Kiluk	Refund	Deductions taken in error	774.38
John Lyons	Refund	Deductions taken in error	204.86
Michael McCready	Refund	Deductions taken in error	346.00
Derek Meyers	Refund	Deductions taken in error	114.22
Robert Sweeney	Refund	Deductions taken in error	364.32
Kriakoulis Tsouprakos	Refund	Deductions taken in error	377.74
Erik Willett	Refund	Deductions taken in error	49.83
Glenn Rivard	Refund	Deductions taken in error	750.26
Peter Patenaude	Refund	Deductions taken in error	340.08
Mario Reis	Refund	Deductions taken in error	431.25
Ruis Reis	Refund	Deductions taken in error	263.29
Marlene Roman	Refund	Deductions taken in error	37.50

Motion by Robert Littlefield, seconded by David Keene. **All voted YES.**

Voted: To approve the following paid/to be paid:

302	Christos Apostolos	Deductions taken in error	146.88
303	Justin Bassett	Deductions taken in error	71.17
304	Rose Marie Bergeron	Deductions taken in error	520.78
305	Brandon Bernier	Deductions taken in error	283.30
306	Aide Colon	Deductions taken in error	14.93
307	Paulino Carteiro	Deductions taken in error	28.58
308	James Chartier	Deductions taken in error	373.34
309	Deborah Jean Conway	Deductions taken in error	295.38
310	Charles Coughlin	Deductions taken in error	524.96
311	Holly Conlon	Deductions taken in error	563.94
312	Nadia Jasim	Deductions taken in error	278.85
313	Real Betty	Deductions taken in error	37.75
314	City of Lowell	Payroll 10/29-11/11/23	9,833.74
315	Gen Digital	Nov Retiree Lifelock Coverage	13,318.31
316	Pitney Bowes	Quarterly Meter Lease	399.72
317	City of Lowell	Payroll 11/12-11/25/23	11,500.39
318	David Demange	Deductions taken in error	723.88
319	John Diamtopoulos	Deductions taken in error	315.96

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320	Armand Dumas	Deductions taken in error	347.30
321	Robert Farley	Deductions taken in error	302.12
322	Derek Heron	Deductions taken in error	74.37
323	Richard Kiluk	Deductions taken in error	774.38
324	John Lyons	Deductions taken in error	204.86
325	Michael McCready	Deductions taken in error	346.00
326	Derek Meyers	Deductions taken in error	114.22
327	Northeast Rehab	Records – R Serrano	27.12
328	Shannon Dowd	Staples Order -Supplies	303.14
329	Michael Brennan	December Stipend	375.00
330	Law Offices of Michael Sacco	November Fees	3,330.00
331	Scan Stat Technologies	Records – R Serrano	112.21
332	Cindy Reyes	Resigned – School	6,819.52
333	Joshua Rivera	Resigned – School	1,661.10
334	Robert Sweeney	Deductions taken in error	364.32
335	Kriakoulis Tsouprakos	Deductions taken in error	377.74
336	Erik Willett	Deductions taken in error	49.83
337	Glenn Rivard	Deductions taken in error	750.26
338	Peter Patenaude	Deductions taken in error	340.08
339	Mario Reis	Deductions taken in error	431.25
340	Rui Reis	Deductions taken in error	263.29
341	Marlene Roman	Deductions taken in error	37.50
342	Essex Reg Retirement Bd	Transfer – Steven McDonald	17,923.43
343	Marlborough Ret Board	Transfer – Kerry Carbonneau	2,233.43
344	Boston Retirement Bd	Transfer – Laura Valdez	17,938.73
345	MA Teachers’ Ret Bd	Transfer - Jane MacFarlane	16,459.45
346	MA Teachers' Ret Bd	Transfer – Lauren MacIsaac	4,273.24
347	MA Teachers' Ret Bd	Transfer – Tara Sarmiento	6,884.70
348	MA Teachers’Ret Bd	Transfer – Saud Mansour	21,298.96
349	Shannon Dowd	NCPERS Membership Renewal	290.00
350	Morgan Records Mgt	Monthly File Storage	71.13
351	M&T Bank	October Fees	3,222.78
352	City of Lowell	Payroll 11/26-12/9/23	9,833.72

Motion by Michael Brennan, seconded by Robert Littlefield. **All voted YES.**

Noted: Summary of PRIT funds:

End of Year	December 2022	\$469,756,788.52
Last Month	September 2023	\$493,458,739.64
Current Month	October 2023	\$482,593,544.46
One Year Ago	October 2022	\$466,851,833.28

Voted: Approval of the retirement allowances for the month of November 2023 in the amount of 4,148,323.09.

Approval of the retirement allowances for the month of December 2023 in the amount of 4,110,302.16.

Previous Retirement Allowances:

October 2023:	4,078,509.19	July 2023:	4,048,481.33
September 2023:	4,076,748.78	June 2023:	3,987,257.06
August 2023:	4,165,346.59	May 2023:	3,960,419.88

Motion by Robert Littlefield, seconded by David Keene. **All voted YES.**

Noted: The Board was informed that everyone on the 91A termination list is in compliance per PERAC.

Voted: To contact Vanessa Dixon to determine how she will be reimbursing the Board for her excess earnings in 2022 under Section 91A of Chapter 32 of the Mass General Laws.

Motion by Robert Littlefield, seconded by David Keene. **All voted YES.**

Voted: To approve premium (covid) pay for Retirement Board staff and use the same calculation as the City of Lowell used for the employees.

Motion by David Keene, seconded by Michael Brennan. **All voted YES.**

Voted: To approve the RFP for legal services with a 2 year contract. The RFP's are due December 28, 2023.

Motion by Robert Littlefield, seconded by David Keene. **All voted YES.**

Noted: Francesco Daniele from PRIT appeared before the Board to provide an update

Voted: *To go into executive session at 1:30 pm to discuss the following:*

Daniel Houston

Motion by David Keene, Seconded by Michael Brennan. A roll call was taken: Mr. Desrosiers voted Yes, Mr. Brennan voted Yes, Mr. Littlefield voted Yes, Mrs. Oakes voted Yes, Mr. Keene voted Yes.

Voted: *To come out of executive session at 1:35 pm to discuss the following:*

Motion by David Keene, Seconded by Robert Littlefield. A roll call was taken: Mr. Desrosiers voted Yes, Mr. Brennan voted Yes, Mr. Littlefield voted Yes, Mrs. Oakes voted Yes, Mr. Keene voted Yes.

Respectfully submitted,

Shannon Dowd
Board Administrator

Attest: _____

William Desrosiers

Michael Brennan

Robert Littlefield

Kelly Oakes

David Keene